ODD JOB/EXPENSE REPORT

LOW INCOME HOME ENERGY ASSISTANCE PROGRAM

FORM INSTRUCTIONS

Odd job income is income received as earnings from jobs such as mowing lawns, raking leaves, unloading trucks, sweeping sidewalks, collecting and selling cans, et cetera. Any household member earning such income must report it.

Complete all columns to provide dates of work, gross amount earned, customer's name, and customer's phone number for each separate job. Receipts verifying each payment must be provided.

FOR INTERNAL USE

INSERT LIHEAP AGENCY ADDRESS

SELF-EMPLOYED HOUSEHOLD MEMBER'S NAME: _____

	DATE(S) WORKED	GROSS AMOUNT EARNED	CUSTOMER NAME	CUSTOMER PHONE NUMBER
1.		$		
2.		$		
3.		$		
4.		$		
5.		$		
6.		$		
7.		$		
8.		$		
9.		$		
10.		$		
11.		$		
12.		$		
13.		$		
14.		$		
15.		$		
16.		$		
17.		$		
18.		$		
19.		$		
20.		$		
	Total	$		

I acknowledge that 18 U.S.C. § 1001(a), "Fraud and False Statements," provides among other things, in any matter within the jurisdiction of the executive, legislative, or judicial branch of the Government of the United States, anyone who knowingly and willfully commits the following actions shall be fined under this title and/or imprisoned for not longer than five (5) years: (1) Falsifies, conceals, or covers up by any trick, scheme, or device a material fact; (2) Makes any materially false, fictitious, or fraudulent statement or representation; or (3) Makes or uses any false writing or document knowing the same to contain any materially false, fictitious, or fraudulent statement or entry.

I certify that the information provided is true and correct. I understand that by giving false information on this form I may be subject to criminal penalties pursuant to Arkansas Code Title 5. Criminal Offenses § 5-36-202.

_____ Applicant's Signature

_____ Date